

## CONSENT FOR TREATMENT

Please complete each section and sign at the end to reflect your consent to the entire document.

**Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

**INFORMED CONSENT:** This contract explains the conditions that you, as the client, have agreed upon when obtaining services through Center for Psychological Wellness, Inc. (hereafter referred to as CPWI). Some of these rights and obligations are imposed by Florida law while others are established herein by contractual agreement. Any concerns regarding the matters stated herein should be discussed prior to initiation of treatment. I understand that my records are protected under the applicable state law governing healthcare information that relates to mental health services and under the federal regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records 42 DRF Part 2, and cannot be disclosed without my written consent unless otherwise provided for in state or federal regulations. I also understand that I may revoke this consent at any time except to the extent that action has been taken in reliance on it.

**COMMUNICATION:** CPWI is authorized to use the contact information provided for appointment reminder calls and written correspondence. Additionally, I understand that I will be required to provide written notification if I desire to change or revoke consent.

**COORDINATION OF CARE WITH PRIMARY CARE PHYSICIAN:** I hereby authorize CPWI to release any applicable information to my Primary Care Physician:

**Physician Name:** \_\_\_\_\_ **Phone:** (    )    -   

**APPOINTMENT SCHEDULING AND CANCELLATIONS:** If the client or responsible party has reserved an appointment and chooses for any reason not to utilize that time, twenty-four (24) hours of notice is required. This allows CPWI sufficient time to offer the time slot to another client who may be awaiting an opening. If inadequate notice is given or a client misses an appointment that he or she has reserved, the responsible party will be held financially liable for the reserved appointment. This fee will be based on the contracted rate per session, NOT the co-payment. The office cannot provide assurance that a reminder call will be made prior to each appointment.

**CHILD AND ADOLESCENT:** In the case where the identified client is a minor, authorization is granted by a legal guardian for the provision of diagnostic and therapeutic services by CPWI. Further, the involvement of the significant individuals in a child’s life is frequently necessary for positive change. The guardian(s) agree to participate in treatment and assist in getting other significant individuals in the child’s life to participate as well.

**FAMILY, GROUP AND COUPLE THERAPY:** Unless otherwise specified, when multiple individuals with a common bond or relationship are seen in therapy, the “client” is the relationship that binds the individuals

together (i.e., the marriage in marital therapy). CPWI does not take responsibility in any instance where confidentiality may be breached by one of the participants. Further, individual therapy for any of the participants is available by referral.

**CLINICAL CONSIDERATIONS:** REASONABLE EXPECTATIONS: The client’s therapist will execute his/her professional knowledge and skills in every effort to assist in obtaining the client’s specific objectives. In some instances, clients may experience a slight decline prior to experiencing improvement. As therapeutic services are individual in nature, CPWI can make no guarantees to the outcome of services. CONFIDENTIALITY: Please see the Notice of Privacy Practices posted in the office waiting area or request a personal copy at the front desk. ACCESSIBILITY: Although each CPWI therapist works to help clients avoid crises, there are times when a crisis may occur. If an emergency arises between scheduled sessions, the client and/or family should call “911” or go to the nearest emergency room. If the situation is not an emergency, a message can be left for your therapist by calling the office. Messages left after hours will be retrieved on the following business day and relayed to your therapist. As such, if safety concerns arise, please do NOT wait to speak to the therapist prior to getting help via 911 or a local hospital.

**FINANCIAL RESPONSIBILITY:** Our office policy is to charge usual and customary fees for therapeutic and psycho-educational services provided. The client or responsible party (if client is a minor) is ultimately responsible for the fee at the time that services are rendered. This fee may be adjusted when (a) A special rate has been negotiated with a third- party payor (i.e., insurance company, HMO, PPO), (b) No or very limited insurance coverage exists.\* or (c) Existing coverage has been exhausted.\* While CPWI will assist in determining the limits of insurance coverage, the client or responsible party is 2 expected to understand his/her own insurance coverage and required to guarantee payment for services utilized. \*In these cases, a rate is negotiated on a “sliding scale” based on verifiable financial hardship.

**INSURANCE BILLING CONSENTS:** \*SIGNATURE ON FILE: I authorize the release of any payment and clinical information necessary to process claims made on my behalf or that of my family member. Please accept a photocopy of this authorization as if it were an original. My signature below acts as a signature on file.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

\*ASSIGNMENT OF BENEFITS: I hereby authorize direct payment of insurance benefits to CPWI for professional services rendered. I understand that I am financially responsible for all charges not covered by this assignment.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**OTHER FINANCIAL CONDITIONS:** PHONE CALLS BETWEEN SCHEDULED APPOINTMENTS: Therapists are available for telephone consultation if/when an emergency issue may arise prior to the next scheduled appointment. Fees related to such calls will be charged directly to the guarantor (NOT the insurance company) and will be charged at a rate of \$25 for all or part of each 15-minute increment. Situations requiring multiple calls will be billed based on the aforementioned fee structure at the therapist’s discretion. LETTERS, FORMS

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AND MISCELLANEOUS PAPERWORK: All written correspondence requested or required to be completed will be charged based on the therapist's hourly appointment rate. DELINQUENT OR INSUFFICIENT PAYMENT: Payment is expected to occur at the time that services are rendered. Any returned check fees will be forwarded to the guarantor and will be charged at a minimum rate of \$25 per occurrence. If an outstanding guarantor balance should develop, sessions will be interrupted until said balance is rectified.

*I, (client or guardian) \_\_\_\_\_, do hereby consent to treatment with (therapist name) \_\_\_\_\_. If client is a minor, I acknowledge that I am the legal custodian and can legally consent to treatment, should legal custody change following the onset of treatment, I agree to notify CPWI immediately.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Client/Guardian: \_\_\_\_\_

Relation to client: \_\_\_\_\_